INTERVIEW OUTLINE

Welcome candidate and introduce committee members.

1. Describe your work and life experiences that you feel qualify you to be the Director of the Argie Cooper Public Library. (Follow-up questions from committee based on information presented in response).

2. What do you know about the history and current operation of the Argie Cooper Public Library? (Follow-up questions from committee based on information presented in response).

3. How would you propose to become involved in the local community to raise awareness of the library and its programs, raise needed funds for the library, and interact with local governmental agencies concerning the budget? (Follow-up questions from committee based on information presented in response).

4. Describe your leadership style. (Follow-up questions from committee based on information presented in response).

5. Without naming names, describe the best employee and the worst employee you have dealt with in your career. Have you ever dismissed an employee? (Follow-up questions from committee based on information presented in response).

6. Describe the worst patron situation you have dealt with in your career and how did you handle the situation. (Follow-up questions from committee based on information presented in response).

7. If you are the successful candidate for this position, how will you plan and implement the move to a new library facility within the next year? Please include in your discussion the physical move as well as staffing patterns. (Follow-up questions from committee based on information presented in response).

8. Describe your experiences of working with and answering to a lay board. (Follow-up questions from committee based on information presented in response).

9. Describe your comfort zone with implementation and use of technology in the library setting. (Follow-up questions from committee based on information presented in response).

10. Where do you plan to be in five years?

11. What questions do you have for this committee that we may not have covered?

12. If you are the successful candidate, how soon can you be available to begin work?