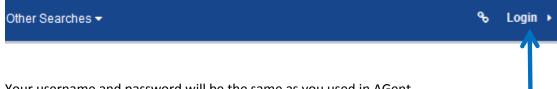
To log in to ShareIt, please use the address below

http://tenn-agent.auto-graphics.com/mvc?cid=tenn&lid=XXX&reset=force

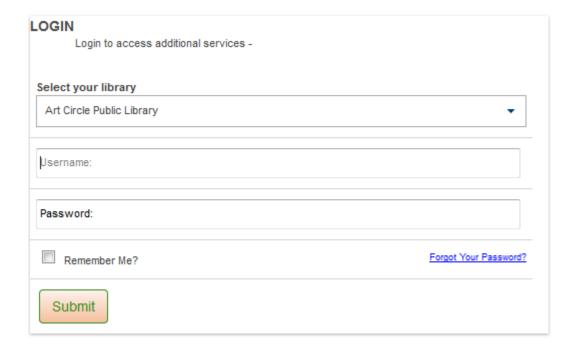


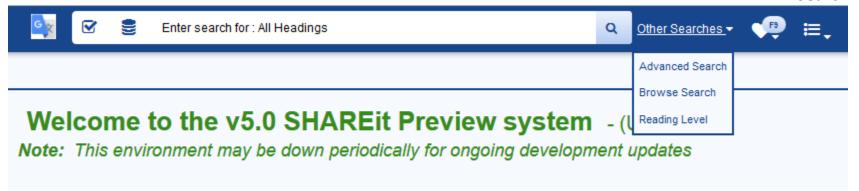
Note: The XXX in the above link will need to be changed to your 3-4 digit code



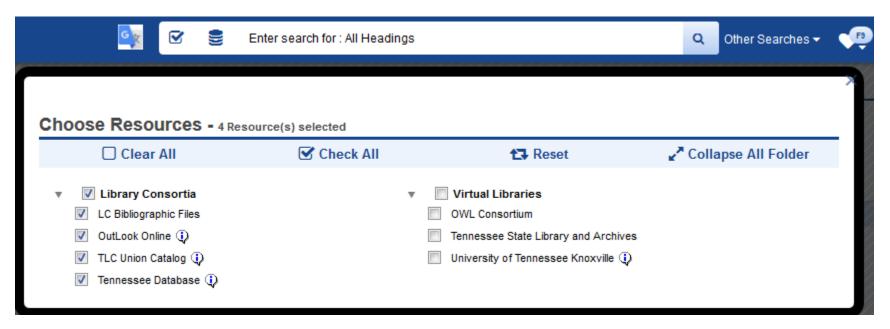
The login button is on the top right of the screen

Your username and password will be the same as you used in AGent.



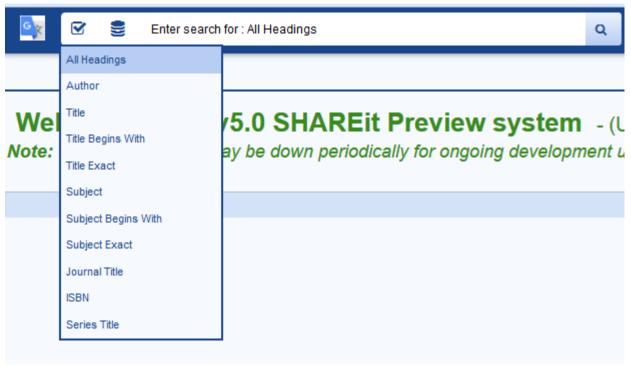


Once you are logged in, you can either type in your search words in the box, or click on Other Searches. Above shows what options are available for other searching. Below is an example of what you will see under the resources icon



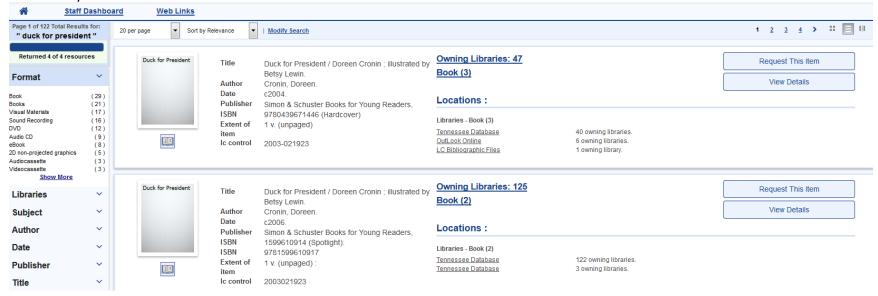
Note: If you are either searching for interlibrary loans, or for cataloging from all resources, I would recommend clicking the Virtual Libraries box. We are transitioning into an environment where more libraries will be listed as Virtual Libraries instead of under the traditional Library Consortia, as we link directly to their automation system directly.

In the regular search box, you also have the option to limit your search by clicking the check mark to the left of the Resources icon. Below is a list of what is listed.



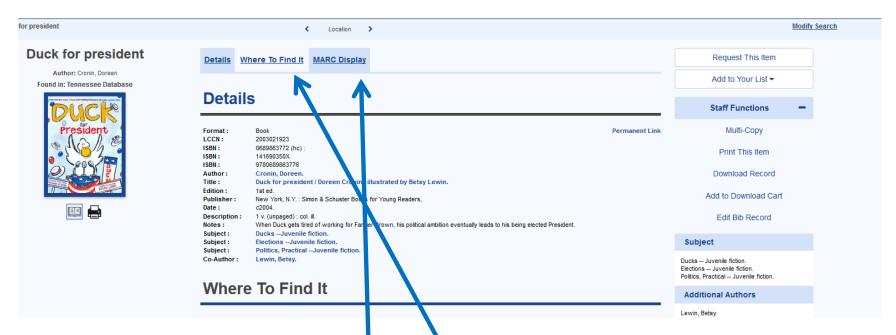
The highlight indicates what search is being conducted. If you want to search multiple options (such as author and title) or to search for a specific media type (audio, video, etc.), you would need to click on the Other Search and choose Advanced Search.

Here are my search results



You can modify your search from here, or limit it further by clicking on the subjects on the left of the screen. Also, for interlibrary loan, you can click on Request this Item on the right side of the screen. To access the cataloging record, click the database link that you want.

Note: many times, the Tennessee Database that has the most owning libraries is the most complete record, but you are always encouraged to check the edition, ISBN, page numbers, etc. to ensure that this the correct record for your material.



This is the record that comes up when you click the Tennessee Database with 40 owning libraries. This is where you can check to see if this is the record that best reflects the material you are cataloging.

There is also the full MARC Record, if you prefer to view it.

The Where to Find it tab will show all the locations that own this particular title.

ShareIt Adding a Holding

Duck for president

Author: Cronin, Doreen

Found in: Tennessee Database





<u>Details</u> <u>Where To Find It</u> <u>MARC Display</u>

Details

Format: Book LCCN: 2003021923

ISBN: 0689863772 (hc):
ISBN: 141690350X
ISBN: 9780689863776
Author: Cronin, Doreen.

Title: Duck for president / Doreen Cronin; illustrated by Betsy Lewin.

Edition: 1st ed.

Publisher: Simon & Schuster Books for Young Readers,

Date: c2004.

Description: 1 v. (unpaged): col. ill.

Notes: When Duck gets tired of working for Farmer Brown, his political ambition eventually leads to his being elected President.

Subject: Ducks --Juvenile fiction.
Subject: Elections --Juvenile fiction.
Subject: Politics, Practical --Juvenile fiction.

Co-Author: Lewin, Betsy.

Where To Find It

In order to add your library's information to a record, you have to add your holding information (call number, Library Code, etc.)

To add a holding, click this link

Permanent Link

Print This Item

Download Record

Staff Functions

Request This Item

Add to Your List ▼

Add to Download Cart

Add Locations

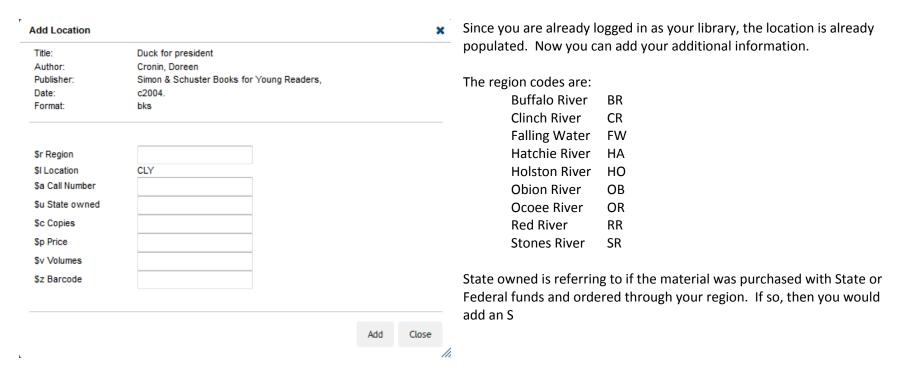
Edit Locations

Delete Locations

Edit Bib Record

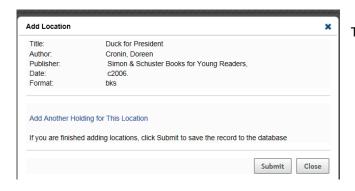
Subject

ShareIt Adding a Holding



Note: you are not required to fill out every box, if you do not use that information.

Once you have all your information input, click the add button.

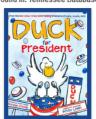


To confirm your holding line, you will also have to click the Submit button.

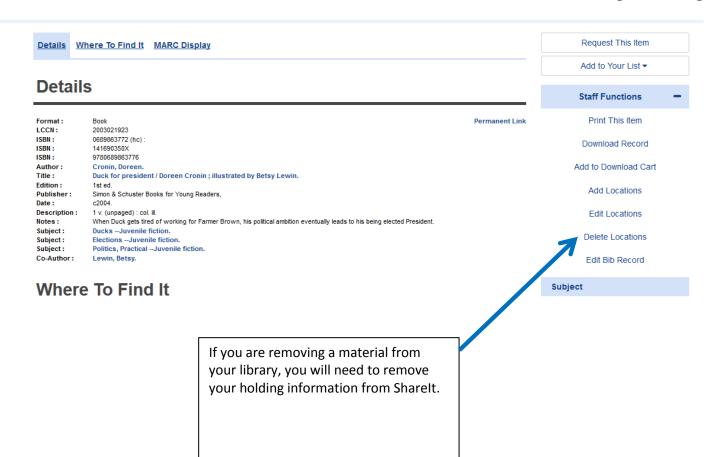
ShareIt Deleting A Holding

Duck for president

Author: Cronin, Doreen
Found in: Tennessee Database

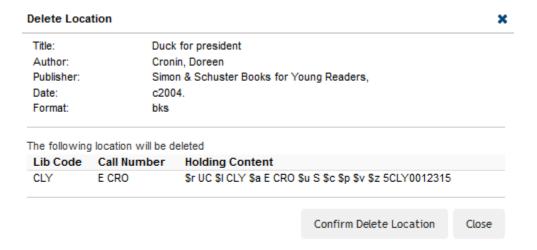






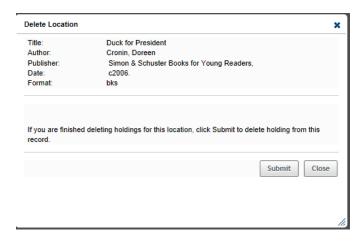
To delete a holding, click this link

ShareIt Deleting A Holding



The system will automatically bring up your holding information for that material. If you have multiples, it with allow you to pick.

Once you have confirmed that this is the holding to delete, click the Confirm Delete Location button.



You will need to confirm that this is correct by clicking the Submit button.