

## ShareIt Downloading a record

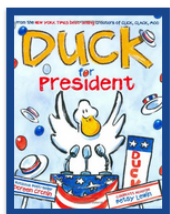
<http://tenn-agent.auto-graphics.com/mvc?cid=tenn&lid=XXX&reset=force>

**Note:** The XXX in the above link will need to be changed to your 3-4 digit code

We'll start where you have searched for your item and added your holding information.

### Duck for president

Author: Cronin, Doreen  
Found in: Tennessee Database



[Details](#) [Where To Find It](#) [MARC Display](#)

### Details

Format : Book  
LCCN : 2003021923  
ISBN : 0689863772 (hc) :  
ISBN : 141690350X  
ISBN : 9780689863776  
Author : Cronin, Doreen.  
Title : Duck for president / Doreen Cronin ; illustrated by Betsy Lewin.  
Edition : 1st ed.  
Publisher : Simon & Schuster Books for Young Readers,  
Date : c2004.  
Description : 1 v. (unpaged) : col. ill.  
Notes : When Duck gets tired of working for Farmer Brown, his political ambition eventually leads to his being elected President.  
Subject : Ducks --Juvenile fiction.  
Subject : Elections --Juvenile fiction.  
Subject : Politics, Practical --Juvenile fiction.  
Co-Author : Lewin, Betsy.

[Permanent Link](#)

### Where To Find It

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**Staff Functions** —

[Print This Item](#)

[Download Record](#)

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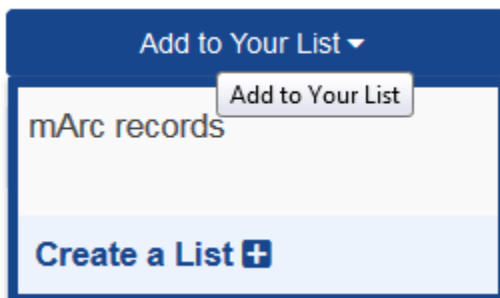
[Subject](#)

To create a group of records that you can download and then import into your automation system, you will first need to create a list.

Click here to open your lists.

## ShareIt

### Downloading a record



Click the Create A List to make a new list, or you can use an existing list.

**New List Name** ✕

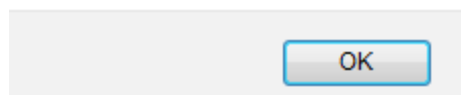
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List name:

If you create a new list, give your new list a name, and click the Submit button.

When you click add to list and click a list, this is the pop up that will appear.

Item added to list.



Continue this for each item you plan to download.

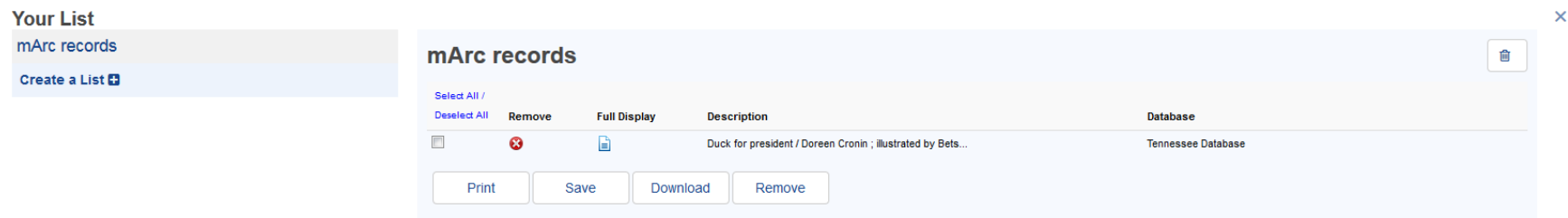
## ShareIt Downloading a record



As you add records to your list, this number will show how many records are in your list.

Once you have all the records you need in your list and are ready to download them, click on the My Lists link at the top right of your screen.

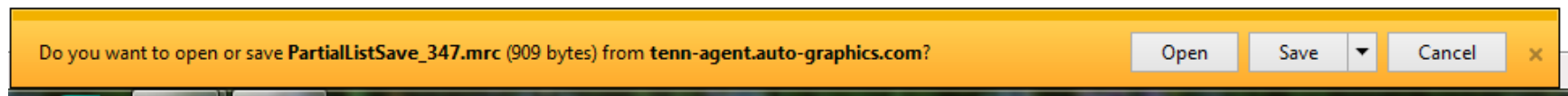
To see your list, click on Your List and then on the list you want to download.



To choose all the records in your list, click the Select All/Deselect All button. If you want to separate your downloads into different files, you can check the boxes individually.

When you have chosen all the records that you want to download, click the Download button.

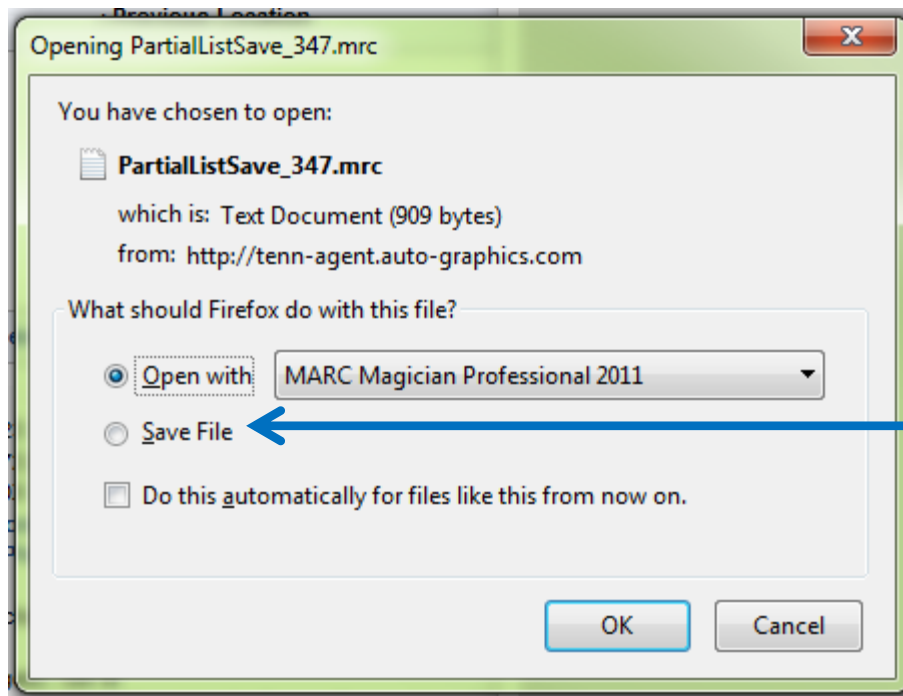
In certain versions of Internet Explorer, you may see this at the bottom of your screen. Others may have a popup window.



Click the arrow next to the Save Button to be able to choose where your file is saved and the name of your file.

## ShareIt Downloading a record

In Firefox, you will see this popup window when you click the Download button.



Click the Save file radio button, and click Ok. This will allow you to decide where to save it and also to rename the file.

Once you have downloaded, you can click the Remove your list link to delete your list.

You can also keep it, since your lists don't have to be deleted.

Your List  
mArc records  
Create a List +

